text	ections: Select a text sample of 100-150 words from an intermediate or advanced level (grades 5-college). Complete the steps below to compute a readability index.
1. (	Count the total number of words in the reading sample.
-	Total Number of Words =
2. (	Count the number of sentences in the reading sample.
I	Number of Sentences =
	Compute the <i>average sentence length</i> by dividing the number of words (item 1) by the number of sentences (item 2):
I	Number of Words Number of Sentences Avg. Sentence Length
(	*Count up the number of words in the sample that are <i>not</i> found on the Dale Word List ( <i>'difficult words'</i> ). Count each difficult word each time that it appears: Number of Difficult Words =
	Compute <i>percentage of difficult words</i> by dividing the number of difficult words (item 4) by the total number of words in the sample (item 1) and then multiplying by 100:
	(
	Number of Difficult Words Total Number of Words Percentage of Difficult Words
6. I	Plug values from items 3 & 5 into this formula to compute Dale-Chall Readability Index:
	Dale-Chall Readability Index: (0.0496 * Avg. Sentence Length) +
]	(0.1579 * Percent Difficult Words) + 3.6365 = Raw Score

## \*General Guidelines for identifying 'Difficult Words' in the Dale-Chall Readability Formula (Refer to Dale & Chall (1948) for a more detailed account of these readability procedures):

Familiar Words. Count the following as familiar or 'known' words:

- Words appearing on the Dale Familiar Word List (and their abbreviations—e.g., "U.S." for "United States").
- The names of people and places (whether or not they appear on the list).
- Plural and possessive endings of nouns from Dale Familiar Word List
- Variants of words from the Dale Familiar Word List that have these verb form endings: -s, -ies, ing, -n, -ed, -ied).
- Adjectives formed by adding -n to a proper noun (e.g., American).
- Variants of words from the Dale Familiar Word List that have these adverbial, comparative, or superlative endings added: *-ly, -er, -ier, -est, -iest.*
- Hyphenated words (if *each* element of the hyphenated word appears separately on the Dale Familiar Word List).
- Numbers appearing in digit form (e.g., "42", "34,993").

**Unfamiliar ('Difficult') Words.** Difficult words (those not on the Dale Familiar Word List) are counted as often as they appear in the text. (The word *tornado*, for example, does not appear on the Dale List. If *tornado* appeared 5 times in a text sample, it would be counted as 5 difficult words.)

Count the following as unfamiliar or 'unknown' words:

- Words not appearing on the Dale Familar Word List. (other than the names of people and places).
- Irregular noun plurals, even if the singular form appears on the Dale Familiar Word List (e.g., oxen would be counted as difficult, even though ox appears on the list).
- Nouns formed by adding -er or -r to a word on the list (unless that -er or -r term itself appears on the list).
- Variants of words from the Dale Familiar Word List that have irregular verb form endings unless those variant forms also appear on the Dale List.
- Words from the Dale List that have two or more endings added (e.g., *clip+(p)ing+s*).